

TN Technology Center @ Crossville
2011 Surgical Technology – May Class
Application Schedule

Submit Application Packet in person between
Monday, February 14, 2011 @ 9am and Friday, February 25 @ 3pm
Waiting list formed on a first come, first served basis.

Entrance Test	given twice each month throughout the year
Retests	offered only if needed to fill the class
Information Session/Background check	Tuesday, March 8 at 9am
Interviews with instructors	March 8 - 11
Acceptance letters mailed	by March 18
Waiting list posted on website	by March 18
Student responds to letter	by April 1 by 3pm
Financial Aid completed	by April 1 by 3pm
Immunization due	by April 1 by 3pm
Physical due	by April 1 by 3pm
CRC – Career Readiness Certification	before May 2
Class starts	Monday, May 2 @ 7:45am central time

Application Process includes:

Submit Application Packet **in person not before/after published times and dates.**

- Health Careers Application for Enrollment
- High school or GED transcript

Your photo will be taken when you submit your Application Packet.

Forms are available at www.ttcc.edu; click programs; click surgical technology.

The Application Process will be extended only if there are not a sufficient number of applicants to fill the class.

Entrance Test:

Compass is the entrance test for Surgical Technology and is given throughout the year. The cost is \$15.00 payable in cash only when student makes the reservation. The fee is non-transferable and non-refundable. The test is not timed and consists of reading and pre-algebra. You should know how to add, subtract, multiply and divide fractions, decimals, and percentages, and understand ratio & proportion and measurements (basic geometry formulas) used in word problems. You may use a calculator.

Minimum score required is 50 in Math (pre-algebra) and 80 in Reading.

Retests will only be offered if there are not a sufficient number of applicants to fill the class. Those passing the test on the first attempt will be placed on the waiting list before those who must take the test more than once to pass.

The **General Information Session** (GIS) is an opportunity for you to meet with the financial aid counselor and the instructors. This is a good time to ask questions. This is a **mandatory** meeting. We will schedule your CRC and interview during this meeting. **Background Checks** will be done during the GIS. Only a credit or debit card may be used for this transaction. Approximate cost is \$50.00.

CRC – Career Readiness Certification assessments will be done at TTCC in Bldg 2, Room 211. Appointments will be made during the General Information Session. A low assessment will not prevent you from starting the Surgical Technology program. Visit www.act.org/certificate; click What is The Certificate; Review Sample Questions.

You do not have to wait until after you apply for admission into the program to apply for **Financial Aid**. Do it early. Do it now. Use the free site at www.fafsa.ed.gov. TTCC's code is **004026**.

Immunization and **Physical** forms are on the TTCC website. Submit these documents together at the same time by the deadline.

Contact Barbara, x127 or Alison, x125 if you have any questions or concerns.